

NOMINATION CHECKLIST*

WOCN DAISY AWARD FOR EXTRAORDINARY NURSES WITH A BRIGHT FUTURE

1. Review Award Information

- ☐ I've read the award's purpose and intent.
- ☐ I've reviewed the eligibility requirements for both nominator and nominee.
- ☐ I've confirmed the nominee's practice aligns with the award criteria.
- ☐ I know what information and evidence are required.
- ☐ I've noted all timelines and submission deadlines.

2. Complete Nominator & Nominee Details

- ☐ I've filled out all required sections for both nominator and nominee.
- ☐ All contact and eligibility information is accurate and complete.

3. Prepare the Nomination

- ☐ I've listed the nominee's key accomplishments and strengths.
- ☐ I've addressed each award criterion clearly and completely.
- ☐ I've written in clear, simple language (no jargon or uncommon abbreviations).
- ☐ My nomination fits within the 2,000 word limit.
- ☐ I've proofread the nomination for clarity and completeness.
- ☐ I've confirmed that all required sections are complete before submission.

4. Provide Supporting Evidence

- ☐ I've included examples for all six WOC nurse roles.
- ☐ Each example shows specific behaviors, achievements, or impacts.
- ☐ At least one example represents each specialty: wound, ostomy, and continence care.
- ☐ I've included relevant quotes or feedback from patients, families, or colleagues (if available).
- ☐ The evidence highlights excellence, innovation, and positive impact.

☒ **Final Check** ☐ Everything meets the stated requirements.